



Daniel S. Little, Executive Director

AGENDA

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

Executive Conference Room (**Please check in with security at the main entrance.**)

Caltrans District 2
 1657 Riverside Dr.
 Redding, CA 96001

Wednesday, July 20, 2016, 1:30 p.m.-3:00 p.m.

Item	Topic	Time Allotted	Presenter
1	Call to Order and Introductions	1:30 p.m.	Chair
2	Public Comment Period (Limit 3 minutes per speaker)	1:30 -1:35 p.m.	Chair
<p><i>No action or discussion shall be made on any item not appearing on the noticed agenda. Members and staff may briefly respond to statements made or questions proposed by persons exercising their public testimony. (Government Code 54954.2 (2)). The council may direct staff to place a matter of business on a future agenda. The council or staff may ask a question for clarification</i></p>			
3	SSTAC Member Training Review	1:35-1:40 p.m.	SRTA
4	Updates and Discussion Items <ul style="list-style-type: none"> • Unmet Transit Needs Findings • Sunday On-Demand Service (SOS) • UTN/Reasonable-to-Meet Definitions • Taxicab Wheelchair Accessibility • Intercity Transportation Study Update • Coordinated Transportation Plan Update 	1:40-2:35 p.m.	SRTA
5	Transit Operator Updates <ul style="list-style-type: none"> • RABA • SSNP • Other Member Updates 	2:35-2:55 p.m.	All
6	Items for next SSTAC Meeting <ul style="list-style-type: none"> • Meeting Location • Other items 	2:55-3:00 p.m.	Chair
7	Adjourn	3:00 p.m.	Chair

MEMBERSHIP:

- Steve Smith - Help Inc.
- Robert Hale - Citizen, Disabled Transit User
- Susan Morris Wilson - Shasta 2-1-1
- Del Lockwood - Shasta County HHSA/Opportunity Center
- M. Susan Tieden - Veteran Affairs
- Kao Saechao - Far Northern Regional Center
- Marinda May - Hill Country Health and Wellness Center
- Jennifer Powell - Shasta Senior Nutrition Programs
- Lisa White - Shasta Senior Nutrition Programs
- Margie McAleer - Shasta Living Streets
- Phylcia Snow - United Way

Transit Technical Support Staff

- Chuck Auckland - Redding Area Bus Authority
- Al Cathey - Shasta County Public Works

Transportation Acronym Cheat Sheet

Acronym	Term
SRTA	Shasta Regional Transportation Agency
RABA	Redding Area Bus Authority
CTSA	Consolidated Transportation Services Agency
SSNP	Shasta Senior Nutrition Program
TDA	Transportation Development Act
STA	State Transit Assistance (source of TDA funding)
LTF	Local Transportation Fund (source of TDA funding)

Attachment A

RESOLUTION NO. 00-21

DEFINITION OF UNMET TRANSIT NEEDS AND REASONABLE TO MEET

WHEREAS, the Transportation Development Act (TDA) requires each transportation planning agency to find, prior to any allocation of Local Transportation Fund (LTF) monies for streets and roads, (1) that there are no unmet transit needs, or (2) that there are no unmet transit needs which can reasonably be met, or (3) if there are unmet transit needs, including some such needs that are reasonable to meet, that those needs determined reasonable to meet have been funded (California Public Utilities Code (PUC) Section 99401.5); and

WHEREAS, the TDA further permits the agency to define the terms "unmet transit needs" and "reasonable to meet" as it determines appropriate, consistent with PUC Section 99401.5(c); and

WHEREAS, Shasta County Regional Transportation Planning Agency staff, having consulted with claimant jurisdiction representatives and the Citizens Transportation Advisory Committee and have concluded that minor technical changes consistent with the TDA and prior RTPA practice are appropriate, and have therefore recommended the following revised definitions:

Unmet Transit Needs. An "unmet transit need" under the Transportation Development Act shall be found to exist only under the following conditions:

1. A population group in the proposed transit service area has been defined and located which has no reliable, affordable, or accessible transportation for necessary trips. The size and location of the group must be such that a service to meet their needs is feasible within the definition of "reasonable to meet" as set forth below.
2. Necessary trips are defined as those trips which are required for the maintenance of life, education, access to social service programs, health, and physical and mental well-being, including trips which serve employment purposes.
3. Unmet transit needs specifically include:
 - (a) Transit or specialized transportation needs identified in the transit system's Americans with Disabilities Act Paratransit Plan or short-range Transit Plan which are not yet implemented or funded.
 - (b) Transit or specialized transportation needs identified by the Social Services Transportation Advisory Council and confirmed by the RTPA through testimony or reports which are not yet implemented or funded.

4. Unmet transit needs specifically exclude:
 - (a) Minor operational improvements or changes, involving issues such as bus stops, schedules and minor route changes.
 - (b) Improvements funded or scheduled for implementation in the following fiscal year.
 - (c) Trips for any purpose outside of Shasta County, in accordance with PUC Section 99220(b).
 - (d) Primary and secondary school transportation.

Reasonable to Meet. An identified unmet transit need shall be found "reasonable to meet" only under the following conditions:

1. It has been demonstrated to the satisfaction of the Agency that transit service adequate to meet the unmet need can be operated with a subsidy not to exceed 80% of operating cost in urbanized areas and 90% in nonurbanized areas. It must also have been demonstrated that the unsubsidized portion of operating costs can be recovered by fare revenues as defined in the State Controller's Uniform System of Accounts and Records. The "Cost Allocation Method" as shown in Exhibit (A) is the method to be used for determining fare box ratio.

- (a) Transit service subsidy maximums may be determined on an individual route or service area, or an individual proposed route or service area, basis.

2. The proposed expenditure of Transportation Development Act funds required to support the transit service does not exceed the authorized allocation of the claimant, consistent with Public Utilities Code Sections 99230-99231.2 and TDA Regulations Sections 6649 and 6655.

The fact that an identified need cannot fully be met based on available resources, however, shall not be the sole reason for finding that a transit need is not Reasonable to Meet.

3. The proposed expenditure shall not be used to support or establish a service in direct competition with an existing private service, nor to provide 24-hour service.
4. Where transit service is to be jointly funded by two or more of the local claimant jurisdictions, it shall be demonstrated to the satisfaction of the Commission that the resulting inter-agency cost sharing is equitable. In determining if the required funding equity has been achieved the Commission may consider, but is not limited to

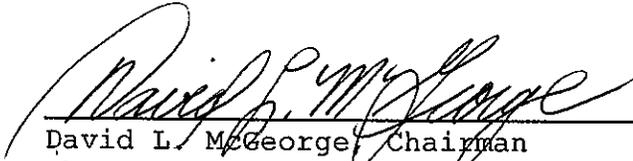
considering whether or not the proposed cost sharing formula is acceptable to the affected claimants.

5. Transit services designed or intended to address an unmet transit need shall in all cases make coordinated efforts with transit services currently provided, either publicly or privately.

NOW, THEREFORE, BE IT RESOLVED that the definitions set forth above shall govern the RTPA's determinations of unmet transit needs that are reasonable to meet pursuant to applicable TDA statutes and regulations, and the resulting allocation of TDA funds by this Commission;

BE IT FURTHER RESOLVED that Resolution 10-97 of the Shasta County Regional Transportation Planning Agency dated December 16, 1997, is hereby rescinded and superseded.

PASSED AND ADOPTED this 12th day of December, 2000, by the Shasta County Regional Transportation Planning Agency.



David L. McGeorge, Chairman
Shasta County Regional
Transportation Planning Agency

Shasta Regional Transportation Agency (SRTA)

**SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL
SPECIAL MEETING NOTES**

Shasta Senior Nutrition Program
100 Mercy Oaks Drive
Redding, CA 96001
Wednesday, May 18, 2016
1:30 PM

(NOTE: These notes are not intended to serve as a transcript or verbatim record of the proceedings of the Social Services Transportation Advisory Council, but rather as a record of the meeting time, place, attendance, and the order and general nature of the Advisory Council discussion, deliberations, and actions taken, if any.)

Members Present:

Steve Smith	-	Help, Inc.
Robert Hale	-	Citizen, Disabled Transit User (1:46 to 2:05 PM)
Susan Morris Wilson	-	2-1-1 Shasta
M. Susan Tieden	-	Veteran Affairs
Kao Saechao	-	Far Northern Regional Center
Jennifer Powell	-	Shasta Senior Nutrition Program
Anne Thomas	-	Shasta Living Streets (Alternate)
Phylicia Snow	-	United Way

Members Absent:

Del Lockwood	-	Shasta County HHS/Opportunity Center
Marinda May	-	Hill Country Health and Wellness Center
Lisa White	-	Shasta Senior Nutrition Program
Margie McAleer	-	Shasta Living Streets

Transit Technical Support Staff Absent:

Sarah Grant	-	Redding Area Bus Authority
Sue Crowe	-	Shasta County Public Works

Others Present:

Aaron Casas	-	Caltrans, District 2
Keith Williams	-	Shasta Regional Transportation Agency Staff
Dave Wallace	-	Shasta Regional Transportation Agency Staff
Kathy Urlie	-	Shasta Regional Transportation Agency Staff

1. Call to Order and Introductions:

Chair Steve Smith called the meeting to order at 1:37 PM. Introductions were made. Keith Williams noted that Robert Hale had inadvertently not been notified of the meeting location place change, and that he may call in.

2. Public Comment Period (Limit Three Minutes per Speaker):

Chair Steve Smith referenced an email request of May 17, 2016 from Dan Wayne of SRTA requesting SSTAC support of the city of Redding's Affordable Housing and Sustainable

Communities grant request. In the absence of a way to contact other SSTAC members, Steve responded that SSTAC would certainly support it. Jennifer Powell suggested in the future to forward similar correspondence/requests to an SSTAC distribution list. Steve will obtain the distribution list from SRTA and will do so in the future.

3. SSTAC Member Training Review:

For a refresher, Keith queried attendees about the definition of LTF (Local Transportation Fund) and STA (State Transit Assistance) funding and their priority for use.

4. Updates and Discussion Items:

- a) Unmet Transit Need (UTN) Public Comments
- b) Transit Analysis Discussion
- c) UTN v. Reasonable-to-Meet Tracking
- d) UTN/Reasonable-to-Meet Definitions
- e) Taxicab Wheelchair Accessibility Report
- f) Coordinated Transportation Plan Update

5. Transit Operator Updates:

- a) RABA – not available
- b) SSNP – nothing to report
- c) Other Member Updates – nothing to report

6. Items for Next SSTAC Meeting:

- a) Meeting Location – City of Redding on July 20, 2016
- b) Other Items – UTN and Reasonable to Meet Definition; and Taxicab Wheelchair Accessibility

7. Adjourn:

There being no further business to discuss, Chair Smith adjourned the meeting at 3:04 PM.