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Daniel S. Little, Executive Director

**Human Resources Committee Meeting
Wednesday, June 5, 2019
1:00 p.m., or as soon thereafter as may be heard
1255 East Street, Suite 202
Redding, CA 96001**

AGENDA

- ITEM #1 PUBLIC COMMENT PERIOD – This is the time set aside for citizens to address the committee on items or matters not on the agenda within the jurisdiction of the committee. By law, the committee cannot take action on matters not on the agenda but may schedule an item for a future meeting.
- ITEM #2 APPROVE MARCH 27, 2019, HUMAN RESOURCES COMMITTEE MEETING ACTION MINUTES
- ITEM #3 DISCUSS TEMPORARY MID-MANAGER DUTIES
- ITEM #4 REVIEW AND RECOMMEND UPDATE TO SRTA HUMAN RESOURCES POLICY
- ITEM #5 ADJOURN

If information is needed in another language, or parties with a disability as provided by the American Disabilities Act require special accommodations or aides in order to participate in the public meeting, SRTA should be contacted at least 48 hours prior to the meeting. If needed, please call 530-262-6190.

Si se necesita información en otro idioma, o si alguien con una discapacidad según la Ley de Discapacidades de los Estados Unidos requieren adaptaciones especiales o asistentes para participar en la reunión pública, se debe contactar a SRTA al menos 48 horas antes de la reunión. Si se necesita, por favor llame 530-262-6190.

UNAPPROVED MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
HUMAN RESOURCES COMMITTEE
Wednesday, March 27, 2019
SRTA Conference Room
1255 East Street, Suite 202, Redding, California

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency Human Resources Committee, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Committee members Moty, Schreder, and Browning were present.

SRTA Executive Director Dan Little, Chief Fiscal Officer Monika Long and Senior Transportation Planner Sean Tiedgen were also present.

1. **Call to Order/Introductions**
Board Member Moty called the meeting to order at 1:34 a.m.
2. **Public Comment Period**
No comments were received during the public comment period.
3. **Approve February 20, 2019, Human Resources Committee Meeting Action Minutes**
By motion made and seconded (Moty/Browning), the minutes were passed.
4. **Consider Recommendation to the Board Regarding Cost of Living Increases as Part of 2019/20 Overall Work Program (OWP)**

Staff recommendation: It is recommended that the Human Resources Committee consider recommending that the SRTA Board of Directors approve salary increases of 3% in FY 2019/20; 2% in FY 2020/21; and 2% in FY 2021/22 to all SRTA staff. This change will be considered at the April 23, 2019, SRTA Board of Directors meeting as part of the adoption of the 2019/20 Overall Work Program and budget.

Executive Director and Chief Fiscal Officer presented information on SRTA funding, past board actions and staffing. By motion made and seconded, the Human Resources Committee recommended the SRTA Board of Directors approve salary increases of 2.5% in FY 2019/20; 2.5% in FY 2020/21; and 2% in FY 2021/22 to all SRTA staff.

Closed Session

5. **Recommend Executive Director Evaluation to the SRTA Board of Directors**
At 1:55 p.m., Board Member Moty recessed the committee to a closed session. The committee reviewed the information and referred the evaluation to the SRTA Board of Directors

Open Session

At 2:01 p.m., Board Member Moty reconvened the regular meeting to Open Session.

There being no further business, Board Member Moty adjourned the meeting at 2:05 p.m.

Respectfully submitted,

Daniel S. Little, AICP, Executive Director
DSL/acl