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**Daniel S. Little, Executive Director**

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**Fiscal Committee Meeting**  
**1255 East Street, Suite 202, Salmon Room**  
**Monday, November 22, 2021**  
**1:00 p.m., or as soon thereafter as may be heard**

**AGENDA**

- ITEM #1 INTRODUCTIONS
- ITEM #2 PUBLIC COMMENT PERIOD – This is the time set aside for citizens to address the committee on items or matters not on the agenda within the jurisdiction of the committee. By law, the committee cannot take action on matters not on the agenda but may schedule an item for a future meeting.
- ITEM #3 APPROVE FEBRUARY 9, 2021, FISCAL COMMITTEE MEETING ACTION MINUTES
- ITEM #4 CHANGES TO SRTA BYLAWS AND CONSOLIDATION OF FISCAL AND HUMAN RESOURCES COMMITTEES (PROVIDE RECOMMENDATIONS TO THE BOARD)
- ITEM #5 BOARD MEETING FORMAT FOR VIRTUAL COMPONENT AND VIDEO ARCHIVE OF MEETING (PROVIDE DIRECTION TO STAFF)
- ITEM #6 SRTA FINANCIAL SUPPORT TO LOCAL AGENCIES TO PARTICIPATE IN SRTA GRANT PROJECTS (PROVIDE RECOMMENDATION TO BOARD)
- ITEM #7 MATCHING FUNDS FOR INTERSTATE 5 GRANTS (PROVIDE DIRECTION TO STAFF)
- ITEM #8 ADJOURN

**If information is needed in another language, or parties with a disability as provided by the American Disabilities Act require special accommodations or aides in order to participate in the public meeting, SRTA should be contacted at least 48 hours prior to the meeting. If needed, please call 530-262-6190.**

**Si se necesita información en otro idioma, o si alguien con una discapacidad según la Ley de Discapacidades de los Estados Unidos requieren adaptaciones especiales o asistentes para participar en la reunión pública, se debe contactar a SRTA al menos 48 horas antes de la reunión. Si se necesita, por favor llame 530-262-6190.**

## **ACTION MINUTES**

### SHASTA REGIONAL TRANSPORTATION AGENCY FISCAL COMMITTEE

Tuesday, February 9, 2021  
1:00 p.m., or as soon thereafter as may be heard  
Zoom Meeting

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency Fiscal Committee, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Committee members Moty, Schreder, and Watkins were present.

The following SRTA staff were present: Executive Director Daniel Little and Administrative Associate Amy Lindsey.

1. **Call to Order/Introductions**

Board Member Moty called the meeting to order at 2:13 p.m.

2. **Public Comment Period**

No comments were received during the public comment period.

3. **Approve October 6, 2020, Fiscal Committee Meeting Action Minutes**

By motion made and seconded (Schreder/Watkins), the minutes passed unanimously.

4. **Discuss Revising Regional Surface Transportation Program (RSTP) Exchange Funds Policy and Procedures**

The Fiscal Committee unanimously agreed on revising the RSTP Policy. The Fiscal Committee suggested and agreed that if local agency jurisdiction exchange funds come within nine months of expiration, SRTA could redirect the funds to another local agency jurisdiction so as to not lose funds to the region.

5. **Review State Active Transportation Plan Grant Awards**

Executive Director gave an update regarding the status of State Active Transportation Plan Grant awards.

This item was for discussion only. No action was taken.

6. **Consider Matching Funds for Planning Grants and Provide Direction**

Executive Director Dan Little discussed the possibility of SRTA matching funds for staff time to afford local agencies to participate in more transportation grant writing partnerships.

The Fiscal committee recommended further discussion at the April 27, 2021, board of directors meeting.

7. **Review Fiscal Year 2021/22 Budget**

Executive Director Dan Little gave an update on the Fiscal Year 2021/22 budget.

This item was for discussion only. No action was taken.

8. **Receive Legislative Update and Provide any Direction to Staff**

Executive Director Dan Little gave an update on TDA and COVID relief for public transportation.

This item was for discussion only. No action was taken.

9. **SRTA Building Repair Update and Contract Award**

Executive Director Daniel Little gave an update to the Fiscal Committee regarding repairs to the SRTA building at 1255 East Street, Redding; and will continue the emergency finding of Resolution No. 20-14 approved at the September 30, 2020, Special Board of Directors Meeting.

This item was for discussion only. No action was taken.

10. There being no further business, board member Moty adjourned the meeting at 2:50 p.m.

Respectfully submitted,

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Daniel S. Little, AICP, Executive Director  
DSL/acf

UNAPPROVED