

## **APPROVED ACTION MINUTES**

### SHASTA REGIONAL TRANSPORTATION AGENCY HUMAN RESOURCES COMMITTEE

Tuesday, March 9, 2021

1:00 p.m.

Zoom Meeting

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency Fiscal Committee, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Committee members Moty, Schreder, and Watkins were present.

The following SRTA staff were present: Executive Director Daniel Little and Administrative Associate Amy Lindsey.

1. **Call to Order/Introductions**

Board Member Watkins called the meeting to order at 1:02 p.m.

2. **Public Comment Period**

No comments were received during the public comment period.

3. **Approve February 9, 2021, Human Resources Committee Meeting Action Minutes**

By motion made and seconded (Moty/Schreder), the minutes passed unanimously.

### **CLOSED SESSION**

5. **Review Executive Director Evaluation and Provide any Input to Full Board of Directors**

At 1:03 p.m., Chair Watkins recessed the committee to a closed session. The committee received the information and recommended review by full SRTA Board of Directors.

### **OPEN SESSION**

6. **Pursuant to Executive Director Employment Agreement, Section 5, Review Compensation and Consider Recommendation**

The Committee unanimously recommended the following to the board of directors:

1. Approve a 3.5% salary increase (\$6,291 annually) in order to eliminate the executive director deferred compensation match benefit (\$9,750 annually) by deleting Section 5.10.020(H) from the SRTA Human Resources (HR) Policies;
2. Approve a merit-based salary increase of 10% (\$17,973 annually); and
3. Salary increase would be retroactive back to February 23, 2021, board of directors meeting.

No formal motion was made.

7. There being no further business, board member Watkins adjourned the meeting at 2:13 p.m.

Respectfully submitted,



Daniel S. Little, AICP, Executive Director  
DSL/acf