

APPROVED MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
FINANCE COMMITTEE
Thursday, August 28, 2014, 10:00 a.m.
SRTA Conference Room
1255 East Street, Suite 202, Redding, California

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency Finance Committee, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

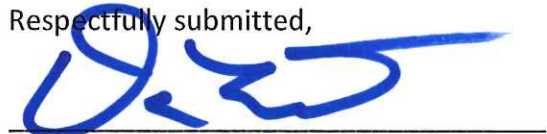
Committee members Missy McArthur, Leonard Moty, and Susie Baugh were present.

SRTA Executive Director Dan Little and Chief Fiscal Officer Dave Wallace were present.

1. **Public Comment Period**
No comments were received during the public comment period.
2. **Consider Approval of June 4, 2014, Finance Committee Meeting Action Minutes**
By motion made and seconded (McArthur/Baugh) the minutes passed unanimously.
3. **Update on June 30, 2014 Audit**
No action required.
4. **Update on Pending Sale of SRTA Building and Lease Status**
Committee instructed staff to spend additional time on occupancy options, including purchase.
5. **Payroll Error Discovered During Audit**
No action required.
6. **Year-End Budget Versus Actual Report**
No action required.
7. **Technical Corrections to the TDA Claims Payment Instructions**
Committee endorsed Transportation Development Act (TDA) claim technical corrections.
8. **Request for Proposal for Audit Services**
Committee endorsed issuing Request for Proposal for audit services.
9. **Contract with SSNP for CTSA Transit Services**
No action required.
10. **Future Finance Committee Training Topics**
Committee requested staff send out list of training topics prior to the next committee meeting for each member to pick a training topic.
11. **Other Items of Interest**
Informed members McArthur and Baugh of annual executive director evaluation process.

There being no further business, Chair Moty adjourned the meeting at 11:50 p.m.

Respectfully submitted,



Daniel S. Little, AICP, Executive Director