

5.28 Federal Transit Administration Section 5310 Policies

5.28.1 Program Overview

The Federal Transit Administration (FTA) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program provides formula funds to states to improve mobility for seniors and individuals with disabilities. Under MAP-21, FTA Section 5310 was expanded to incorporate project types from the repealed New Freedom program. The vehicle projects and related equipment under the previous 5310 program are now called Traditional 5310; the former New Freedom projects are called Expanded 5310. In small urban (population under 200,000) and rural areas the California Department of Transportation (Caltrans) Division of Rail and Mass Transportation (DRMT) provides funding for capital and operating assistance on a competitive basis and administers the projects. All projects selected for funding must be included in a locally developed, coordinated public transit-human services transportation plan. SRTA, as the Transportation Planning Agency for Shasta County, reviews all regional applications and assists in scoring only the traditional applications.

Federal and state guidelines supersede these policies.

5.28.2 Eligible Applicants and Projects

Local public agencies, tribal governments, private nonprofit organizations, and operators of public transportation services are eligible to apply for the following types of projects:

--Traditional 5310

- Vehicles and related equipment

--Expanded 5310

- Vehicles and related equipment
- Operating assistance
- Mobility Management

5.28.3 Call for Projects

Caltrans will announce an FTA Section 5310 call for projects and provide guidance and technical support to applicants and SRTA. Upon receipt, SRTA will forward the call for projects to the region's transit service providers via email, SRTA's website and SRTA's social media.

5.28.4 SRTA Authorization

Applications must be authorized by SRTA. Applicants should provide draft applications to SRTA for review: 1) prior to the Caltrans application deadline; AND 2) at least six weeks prior to the next SRTA Board of Directors meeting. SRTA will review all applications for:

- Consistency with applicable planning documents
- Budget accuracy (high level), including match validity
- Coordination of services

SRTA scores regional Traditional 5310 applications utilizing the California Transportation Commission's (CTC) adopted project-scoring criteria and sends a scored list of their projects to Caltrans Statewide Review Committee.

Upon review of submitted applications, SRTA may:

- Advise applicants to modify applications based on regional transportation needs
- Advise applicants of other grant programs or funding options that are a better fit

SRTA staff will present recommendations to the board of directors with the authorizing resolution(s). Resolution(s) will certify that the regional applications:

- Meet the requirements and conditions of FTA Section 5310;
- Are consistent with the Regional Transportation Plan; and
- Are consistent with the coordinated public transit-human services transportation plan.

Furthermore, resolution(s) will approve FTA Section 5310 regional prioritized list of traditional projects, as needed.

Resolutions will also delegate authority to the executive director to provide information as needed to Caltrans for the applications to proceed. An example resolution ends this section.

5.28.5 Project Selection

The Caltrans State Review Committee will score, prioritize, and submit to the CTC Expanded 5310 applications, together with Traditional 5310 applications. The CTC must adopt the prioritized list.

5.28.6 Post-approval Process

For projects selected by the CTC, SRTA will ensure that projects are programmed in the Federal Transportation Improvement Program (FTIP). Thereafter, the applicant and Caltrans work together on the standard agreement and reimbursement; SRTA has no further responsibilities.

RESOLUTION



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| RESOLUTION NUMBER: | XX-XX |
| SUBJECT: | Certify Federal Transportation Administration Section 5310 Applications from <u>Applicant</u> |

WHEREAS, the US Department of Transportation provides grants through the Federal Transit Administration (FTA) to improve mobility for seniors and individuals with disabilities under Title 49 U.S.C. 5310 (FTA C 9070.1G); and

WHEREAS, in urbanized areas with populations less than 200,000 and in rural areas, the state is the designated recipient (FTA C 9070.1G); and

WHEREAS, in the state of California, the California Department of Transportation (Caltrans) administers FTA Section 5310 projects; and

WHEREAS, Caltrans requires the regional transportation planning agency (RTPA) to certify, by resolution, that the applications are eligible for FTA Section 5310 and that they are consistent with the regional transportation plan (RTP) and the coordinated public transit-human services plan before they can be considered for funding; and

WHEREAS, the Shasta Regional Transportation Agency (SRTA) is the RTPA and the designated Metropolitan Planning Organization (MPO) for the Shasta County region; and

WHEREAS, Applicant, a private non-profit corporation, submitted type of assistance grant applications to SRTA for mileage reimbursement for two volunteer driver programs, the Foster Grandparent Program and the Senior Companion Program; and

WHEREAS, private non-profit corporations are eligible applicants for FTA Section 5310; and

WHEREAS, project type are listed as an eligible activity for expanded 5310 projects (Expanded 5310 Project Application Instructions); and

RTP consistent language WHEREAS, the 20YY Regional Transportation Plan for Shasta County has the goal to prioritize transportation services for funding and implementation, with an emphasis on the transportation needs of the transit-dependent, specifically to example here (20YY RTP pages ## to ##); and

WHEREAS, the Shasta Coordinated Transportation Plan is the coordinated public transit-human services plan for the Shasta County region; and

CTP consistent language WHEREAS, priority ## of the Shasta Coordinated Transportation Plan is to develop volunteer driver programs (page 20);

NOW, THEREFORE, BE IT RESOLVED that the Shasta Regional Transportation Agency:

1. Certifies that the regional grant applications are eligible for FTA Section 5310 funding; and
2. Certifies that the regional grant applications are consistent with the 2010 Regional Transportation Plan for Shasta County and the Shasta Coordinated Transportation Plan; and
3. Authorizes the executive director to provide any other information, certifications, and assurances, as needed, to Caltrans for the grant applications to proceed.

PASSED AND ADOPTED this DDth day of MMMM, 20YY, by the Shasta Regional Transportation Agency.

Chair name, Chair
Shasta Regional Transportation Agency